

### Minutes

<b>Title:</b>	Bosworth Academy Governors Meeting – People and Stakeholders		
<b>Date:</b>	Thursday 29th October 2020	<b>Time:</b>	5.30pm
<b>Chair:</b>	Rosalind Goldson	<b>Location:</b>	Via Google meet
<b>Clerk:</b>	Pam Hartland		

### In Attendance

Name	Present /Apologies	Name	Present / Apologies	Name	Present /Apologies
Rosalind Goldson	✓	Pam Hartland Clerk	✓		
Kate Grocock	✓	Ben White	✓		
Michael Winterton	✓				
Colin Crane	✓				
Rakesh Kanabar	✓				

### NOTES

#	Agenda Item	Actions (who/when)
<b>1.</b>	<b>Welcome, Introductions and Apologies</b>	
	1.1 Chair welcomed everyone to the meeting	
	1.2 No apologies	
<b>2.</b>	<b>Declarations of Interest</b>	
	2.1 No declarations of interest were declared	
<b>3.</b>	<b>Election of Chair</b>	
	3.1 CC proposed RG, this was seconded by KG, and Chair was elected.	
<b>4.</b>	<b>Matters arising and confirmation of minutes from 27<sup>th</sup> February 2020</b>	
	7.1 This item was no longer relevant due to Covid 19.	

	<p>8.1 Committee Remit – this will be discussed in a meeting with the Chair and KG, when a date has been decided, CC will book Desford library so the meeting could be face to face but Covid safe.</p> <p>9.3 Rolling policies for future meetings, check which policies are due to be reviewed for next meeting. These will be shared prior to the next meeting, governors to acknowledge when they have read them.</p>	<p>RG and KG to arrange a suitable date for meeting.</p> <p>Clerk to attach any relevant policies to future agenda.</p>
<b>5.</b>	<p><b>Brief explanation of efficacy and attitudes to the systems in place</b></p> <p><b>Staff and Student attendance relating to Covid and comparisons with other county school.</b></p>	
	<p>5.1 CC visited the Academy on Tuesday 27<sup>th</sup> October as Safe Guarding Governor, a detailed report will be shared with Governors, but a brief outline of his visit as follows:</p> <ul style="list-style-type: none"> <li>• really happy with the hard work staff and senior leaders had put in to the very detailed risk mitigation plan, the risk mitigation plan was shared with parents with positive feedback, SLT shared same information with tutor groups so everyone knew what the expectations were</li> <li>• only a few students arriving on site without a mask on- but once challenged they were happy to follow the rules</li> <li>• same seat on the bus, hand gel on the bus</li> <li>• one way system was well managed and was working well</li> <li>• students were asked if they felt safe in school, they felt very safe</li> </ul> <p>5.2 Staff attendance – CHA will share this information with Governors, absence is as expected at this time of year</p> <p>5.3 Student attendance – 95% attendance – this also includes student who are self-isolating and home learning. How does this compare to other schools? Nationally the attendance is 86% .</p> <p>5.4 Bosworth are offering a close to normal timetable as possible with extra measures but in place for Dance and PE.</p> <p>5.5 Students are happy to come to school where they feel safe</p> <p>5.6 Yr 10 attendance is the only concern, a Governor asked why this was, BW explained there was a number of exclusions, which would normally be internal (but not possible due to Covid), a few students waiting to go onto alternative provision programme, and a LAC child waiting to come off role.</p>	<p>CC to share report with Governors</p> <p>CHA to share attendance with Governors</p>

<b>6.</b>	<b>Staff and Student wellbeing</b> <b>Support in place to include role of the wellbeing tutor</b>	
	<p>6.1 Training for staff was delivered by the Educational Psychologist. More support has been put in place for students during Tutor time, we had Hello Yellow day where student raised money for mental health charities, Bosworth is well placed and resourced more than ever to help staff and students. Refurbishment of the council and wellbeing rooms are been planned. Many support links shared with staff and students.</p> <p>6.2 Wellbeing tutor has made a great start</p>	
<b>7.</b>	<b>Gap between disadvantaged students and others – is it increasing and how is it being managed</b>	
	<p>7.1 with no exams analysis to go on we are using the centre assessed grades to help with tracking, Yr11's – we have noticed an improvement with their attitude in lessons, working hard in case we have no exams again next year.</p> <p>7.2 We have had additional funding to employ coaches and tutors as well as the Wellbeing tutor. Tutors were employed in Maths, English, Science and Humanities to ensure students make progress, students who did not engaged with home learning have been identified and are receiving support, there is also extra support for PP and FSM students</p> <p>7.3 LAC students have a Post 16 mentoring scheme, support with homework</p> <p>7.4 Yr7 and Yr8 are accessing the reading scheme</p> <p>7.5 Food parcels and vouchers were sent out during lockdown, FSM students who are self-isolating are also receiving vouchers while they area at home</p> <p>7.6 OP centre for SEND and vulnerable students, topics to engaged students when they returned after the summer.</p> <p>7.7 To sum up BW does not think the gap is any greater than before.</p> <p>7.8 MWI biggest change is Tutor time, this is now first thing in a morning – it helps student to settle and be ready for the day</p>	
<b>8.</b>	<b>Verbal report on SEND provision and OP centre</b>	

	8.1 The Chair visited SEND, she echoed what CC had said at the start of the meeting. The OP Centre is a new area for the SEND, the room is large and cheerfully decorated. The wellbeing tutor is having a great impact with these students although the position is for initially for one year, the Governors will bid for the contract to be extended. The SEND CO has great strategies in place, students work well while in the OP centre. The Chair had no anxiety at all about this provision been offered to SEND students	
<b>9.</b>	<b>Transport Policy</b>	
	<p>9.1 The transport policy was reviewed, as few suggestions/alterations were suggested</p> <ul style="list-style-type: none"> <li>• Par 1 – should be parents/carers</li> <li>• Par 2 – a discussion took place and it was established that each case would be discussed on a case by case basis (so no changes needed)</li> <li>• Late/missed payment charge – is this a reasonable charge it was agreed it was</li> <li>• Would parents understand why they still had to pay 50% of the transport charge if the buses did not run? An amendment to the policy should state that the charges are subsidised and the reason they still need to pay 50% is to protect the contracts we have with the bus companies</li> <li>• Policy to be shared with Governors when amendments have been made.</li> <li>• This can be brought back to the next meeting when this document is policy</li> </ul>	BW to amend and share with Governors when complete
<b>10.</b>	<b>Future agenda items</b>	
	<p>CC to re visit mitigation plan  LifeMat and Partners – school direct  Fourth Way awards (now 6C awards)  Parents Evenings  Any other items can be added – email Chair prior to next meeting</p>	
<b>11.</b>	<b>Standing items</b>	
	<p>Safeguarding – Central records viewed - excellent  Risk register - no actions to add  Committee remit – meeting between Chair and KG to discuss new remit  Governor visits – MW to visit LLEP and careers team, Chair to visit and observe a tutoring session.  Parental involvement – parents had received a phone call from their child's tutor</p>	
<b>12.</b>	<b>AOB</b>	

	12.1 Bosworth had a virtual Opening Evening before half term. Q & A session – it was very successful, this will be repeated on 16 <sup>th</sup> November at 6pm for the Post 16 Open Evening	
<b>13.</b>	<b>Impact statement</b>	
	13.1 Looked at Wellbeing of Students and Staff with a pledge to support the role of Wellbeing tutor 13.2 Insight into how well the risk mitigation plan was going 13.3 Active monitoring by Governor visits, Chair SEND, CC as Safeguarding Governor	
	Next meeting <b>Thursday February 25<sup>th</sup> 2021</b>	
<b>MINUTES AGREED &amp; SIGNED</b>		
<b>Chair:</b>	Rosalind Goldson	<b>Date:</b> 25.02.2021
<b>Signed:</b>	Acknowledge Electronically Due to COVID 19	