

### Minutes

<b>Title:</b>	<b>Bosworth Academy Full Governors Meeting</b>		
<b>Date</b>	25 <sup>th</sup> November 2021	<b>Location/Time:</b>	The Compass
<b>Chair:</b>	Emma Hollis-Brown	<b>Clerk:</b>	Rachel Richardson

### Governors

Name	Present /Apologies	Name	Present / Apologies	Name	Present /Apologies
Simon Brown (HOS or SB)	Present	Emma Hollis-Brown (EB / COG)	Present	Colin Crane (CC)	Apologies
Rosalind Goldson (RG)	Present	Kate Grocock (KG)	Present	Geoff Hurst (GH)	Absent
Rakesh Kanabar (RK)	Absent	Liz Mills (LM)	Apologies	Balbir Singh Ram (BR)	Present
Mike Winterton (MW)	Present	Sadia Soni (SS)	Apologies		

### In Attendance

Name	Present /Apologies	Name	Present / Apologies	Name	Present /Apologies
Rachel Richardson (RR/Clerk)	Present				

### NOTES

#	Agenda Item	Actions	Who	Date
<b>1</b>	<b>Welcome, Apologies</b>			
<b>1.1</b>	Meeting commenced at 6.10pm SS, CC and LM sent apologies Rakesh has tendered his resignation – this was accepted Governors accepted the apologies	Send a thank you card from LGB to RK	EB	

<b>2</b>	<b>Declarations of business Interests</b>			
<b>2.1</b>	EB – Training programme No other declarations of interest			
<b>3.</b>	<b>Minutes from previous meeting, matters arising</b>			
<b>3.1</b>	Minutes were accepted as a true representation of the meeting held in 16 <sup>th</sup> September 2021			
<b>3.2</b>	Action points were updated on the action points document			
<b>4.</b>	<b>Resolution to convert from an LA governor to a community governor (EHB)</b>			
<b>4.1</b>	EB informed the LGB that she needs to convert to become a community governor Governors accepted this conversion Discussion about recruitment The MAT have invested money into recruiting new governors to the trust – this is ongoing	Seek an update from Chris Tweedale	EB	
<b>5.</b>	<b>NGA skills audit</b>			
<b>5.1</b>	EB discussed with governors the benefits of doing the NGA skills audit It was suggested by a governor that this could be set up as a survey – this was discussed and decided it was too big a job EB said if everyone does the audit, then it will show which areas are needed for when we recruit new governors We do not have a budget to pay for a service where this could get analysed for us	All to complete the NGA skills audit  Speak to Chris Tweedale to see if we can have the money to pay for the auditing	All  EB	By 15/1/22  ASAP
<b>6.</b>	<b>Update on curriculum work</b>			
<b>6.1</b>	Deputy Head, Andy Dolinski joined the meeting to give an update on BA's curriculum work EB thanked Andy for attending Our curriculum is more than just curriculum content. Equality, diversion and inclusion is big this year.			

	<p>Governors asked what the Real Life curriculum is? Andy informed that it is a way of bringing in all our subjects together. It is a trial to see if it has a positive impact on students. All schools in the MAT are piloting this</p> <p>Big difference from other students in the year group is they start a day with CREW time – which is independent learning and the tutor coaches the students who are part of the trial</p> <p>SB suggested a separate agenda item with an update on this</p> <p>Gov asked how students were chosen? Andy informed that students had been invited to apply to be part of the pilot.</p> <p>They also asked how many were turned away – only a few did not get on the pilot</p> <p>We have cross curricular work taking place as shown on the handouts given and in the drive</p> <p>PSHE is learnt in most curriculum areas and there is work being done on evaluating how this is incorporated across the school – all curriculum areas will be doing this</p> <p>The ultimate aim of this process is to make our curriculum transparent</p> <p>SB said the pressure now is some faculties need to develop their planning further..</p> <p>Governors were impressed with the work done on this and said this is good evidence for Ofsted to see a firm and common understanding of the curriculum</p> <p>Governors asked about new RS provision – RS was being delivered through one option subject as this was not taken up it is now running as twilight. Now all students are taught it through Ethics and Philosophy and they will get a qualification from it and it will be an option taught from next year</p> <p>Andy Dolinski left the meeting</p>	<p>Real Life curriculum as an agenda item for a future meeting</p> <p>Standing agenda item on curriculum</p>	<p>EB/Clerk</p> <p>EB/Clerk</p>	
<b>7.</b>	<b>Headteachers report</b>			
<b>7.1</b>	<p>Report had been shared with Governors prior to the meeting and a paper copy was circulated during the meeting</p> <p>As there are more LGB meetings being held this year SB said a decision should be made on how many times this report is written.</p> <p>It was agreed that SB would report on Behaviour, exclusions, attendance, successes, change in staffing for each meeting.</p> <p>He checked that all governors get the newsletter and this was confirmed</p>	<p>Strategic plan to be in shared drive</p>	<p>Clerk</p>	

	<p>New way of reporting - Direction of travel is against the strategic wheel and replaces rag rating, this will be done each term. SB said it was very powerful with his senior leadership team as it shows termly progress against our priorities. Governor asked if evidencing is tricky – SB confirmed we have been able to measure evidence in many ways and it has shown a better way for us to plan and evaluate and will be used in teams and could also be used for PIP measurement</p>			
7.2	<p>Attendance – started well – testing picked out 7 students who were asymptomatic and this then got worse and we had almost 20% of the school out. Staff were also hit heavy. This then picked up after half term but has dipped again recently. All of this is in line with national trends.</p> <p>Vulnerable groups are being supported.</p> <p>A governor challenged why 49.8% for LAC is so low - this was explained</p> <p>Some parents are requesting home education – these requests are deterred</p> <p>Staff attendance is good - we have recruited a further cover coach so we don't have to have as many supply teachers in school. We have also asked part time staff to come in on their days off to ease the burden on unfamiliar staff in lessons</p> <p>Recent science resignation but will be back filled by returning mat leave staff and a cover coach/instructor</p>			
7.3	<p>Behaviour measures – 93 on calls compared to 128/141 in previous years. Lots of work done in assemblies around expectations. A governor confirmed we are on top of students understanding our expectations – this was confirmed. We had a recent visit by Headteacher's who went round the school and behaviour was exemplary including Post 16 areas, also the case in the social area</p> <p>Governor questioned what levels of intervention model becoming embedded – this is checking the behaviour of student's/reports system/pastoral extended leadership meetings</p> <p>On Call checklist to make on call member of staff far more proactive around the building. There will be some staff training on 'on call referrals'</p>			
7.4	<p>Data - SB reported that no end of year 10 exams last year so this is compared against 2018/19 data</p> <p>Trial exams in year 11 just finished</p>			

	Post 16 data similar situation with previous years data – again trial exams just finished			
<b>8</b>	<b>Reports from Spoke linked governors</b>			
<b>8.1</b>	<u>Closing all Gaps</u> RG has not yet met with the SENCO but will by the end of this term to discuss why SEND should not be low ability SB informed RG we are having a SEND review in Feb 2022. SB suggested RG meets with the new TLR post holder – Jenny Ridley	Meet with SENCO Check with SENCO when the review is	RG RG	
	<u>Curriculum including Careers</u> MW has put a report in the meeting folder All working really well LLEP meetings will be recommencing soon Post 16 sites working well with year 11 Still running work experience as we can Visit with Andy Dolinski on curriculum as he had presented EB thanked Mike for his role as a staff governor and also Liz	Create a link to report in the meeting 2 folder Change governor visits to be in one place on the drive	Clerk  Clerk	
	<u>3DJ</u> KG has not been into school but has spoken with Dave C and had lots of information that will be looked at and she will visit around February time			
	<u>Safeguarding</u> CC not at the meeting			
	<u>Finance</u> BR not been invited to any meetings SB invited BR to meet with himself and Surinder	Confirm with Geoff the finance situation with Bally BR to meet with Simon	EB  BR/SB	
	<u>Leadership</u> EB has met with Simon on leadership			
<b>9</b>	<b>Reports from ‘spoke’ related governor visits</b>			
<b>9.1</b>	See above			
<b>10.</b>	<b>Post 16 Open Evening</b>			
<b>10.1</b>	SB reported to governors			

	<p>The recent event was a very popular evening – 3 presentations were held, which were ticket based and all sessions were sold out. Busiest evening yet. He gave a handout of the presentation to parents</p> <p>Governors said this is a testament to the school</p> <p>56 applications already, 47 of which are first choice Bosworth</p> <p>Governors said well done</p>			
<b>11.</b>	<b>LGB Remit</b>			
<b>11.1</b>	P&S and T&L need to be made into one remit	EB to combine and send out to governors	EB	
<b>12</b>	<b>Community Engagement</b>			
<b>12.1</b>	<p>SB informed Governors that there is an increasing community engagement as we now have a spoke for community engagement</p> <p>DofE award leader appointed today</p> <p>Lots of work being done</p> <p>Liam Grest is leading on this</p>			
<b>13</b>	<b>Policies for ratification</b>			
<b>13.1</b>	<ul style="list-style-type: none"> <li>- Intimate Care</li> <li>- Medical Needs</li> <li>- Accessibility</li> </ul> <p>The above are all LiFE MAT policies so Governors need to agree to adopt them for Bosworth Academy</p> <p>These were all agreed to adopt these policies</p>	All Agreed as adopted by BA		
<b>13.2</b>	<p><u>Curriculum</u></p> <p>Governors gave feedback and the changes were discussed and will be made to the policy.</p> <p>Governors were really pleased with this policy and thanked Andy for his contribution. It was then agreed to be ratified</p> <p><u>Sex and relationships</u></p> <p>Good policy but some changes needed</p> <p>Governors urged to put comments on the document</p> <p><u>Post 16 Admissions</u></p> <p><u>A draft policy was issued for governors to consider.</u> Some points that had been raised by a director were discussed and clarified. Policy is now ready for ratification – this was agreed.</p>	<p>Sex and Relationships policy to be amended</p> <p>Governors to make amendments to the doc in the drive</p> <p>Curriculum and Post 16 confirmed as ratified</p>		

	These policies need to be ratified by Governors Need a more concise			
<b>14</b>	Impact Assessment and Risk Register			
	EB sent a link with the spoke areas Impact needs to have these links She will complete a section and then share with governors Risk register – last updated in September will need to be made into spokes rather than committees which are no longer	Check risk register to see if any changes need to be made	All	
<b>15</b>	<b>AOB</b>			
	Meetings discussed <b>Date of next meeting</b> Thursday 27 <sup>th</sup> January 2022 – virtual meeting as EB unable to attend in person			

**MINUTES AGREED & SIGNED**

<b>Chair:</b>		<b>Date:</b>	
<b>Signed:</b>			