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Minutes			
Title:	Bosworth Academy Full Governors Meeting		
Date	31 st March 2022	Location/Time:	Remote/in person
Chair:	Ros Goldson/Emma Hollis-Brown	Clerk:	Rachel Richardson

Attendance					
Name	Present /Apologies	Name	Present / Apologies	Name	Present /Apologies
Simon Brown (HOS or SB)	Present	Emma Hollis-Brown (EB / COG)	Present remotely	Colin Crane (CC)	Not present
Rosalind Goldson (RG)	Present	Kate Grocock (KG)	Present	Liz Mills (LM)	Apologies
Balbir Singh Ram (BR)	Present	Mike Winterton (MW)	Present	Sadia Soni (SS)	Apologies
Rachel Richardson (RR/Clerk)	Present	Samina O'Malley	Present for item 4		

NOTES				
#	Agenda Item	Actions	Who	Date
1	Welcome, Apologies			
1.1	Meeting commenced at 6 pm. RG welcomed all to the meeting EB joined the meeting remotely via Google Meet Clerk informed the meeting they had received apologies from LM RG advised that SS will not be joining the meeting			
2	Declarations of business Interests			
2.1	EB – Governor training services No other declarations of interest were declared			
3.	Minutes from previous meeting, matters arising			
3.1	Minutes were accepted as a true representation of the meeting held on 29 th January 2022 KG suggested that we formally thank GH for his time as a Governor KG/RG have amended the remit and passed to EB	Send thanks to GH	EB	

		Produce a final version of the remit	EB	
3.2	High Ability report to be discussed at next meeting Share IIP report and add as an agenda item Action points were updated on the action points document Risk register amendments	High Ability agenda item for May meeting IIP agenda item May 22 KG/MW to look at risk register Complete Skills audit	Clerk Clerk KG/MW ALL	
4.	Policy and provision for Early Careers Teachers (ECT)/Recently Qualified Teachers (RQT)			
4.1	Samina O'Malley (SOM) joined the meeting and explained she had become a Assistant Head this academic year and she has responsibility for early years' teachers (ECTs) She gave a presentation to governors. And explained how she works with agencies to ensure teachers pass their induction period and how the teachers get support whilst in their early years of teaching Governor asked if staff and mentors were coping with the programme – SOM confirmed the additional support has been well received SOM has requested a XMat day for ECT's Governors agreed this is a good idea and should be pursued Governor asked if SOM has enjoyed managing this programme – she said she had although she hadn't realised what a huge workload it would be Governors thanks Samina for presenting to them			
5	Report on CPD - 3DJ and Professional Pathways			
5.1	SB gave a presentation that had been prepared by Margaret Starr on 3DJ This is about staff professional pathways All staff are part of a research project and work in groups to produce reports for sharing with other staff Time is used by a disaggregated training day broken down into six one hour meetings KG said she has done a visit with Margaret – see item 6.2 EB asked SB if there is any evidence of all evaluation/outcomes – this is in progress. She gave him the names of some schools who have made excellent progress in this and is it in documentary format SB said 3DJ could be a future area of excellence with Challenge Partners	Send names of the schools to KG/SB	EB	

	EB suggested we share this with Challenge Partners (CP) on this - SB said we are working with the schools in the CP programme 'growing the top schools' All staff have this a relevant objective on their PIP	Share 3DJ with Challenge Partners reviewers for evaluation in May review		
6.	<p>Headteacher's report/reports from spoke linked governors:</p> <p>It had been agreed to not provide such a detailed report for every meeting Data deadline is tomorrow and will be shared with parents next week Student absence is 9%, attendance 91%. FSM 87% - these are improving but we have seen dips Year groups are tracked for persistent absence Staff attendance has also been challenging but remains around 95% Staff have been flexible with cover requirements Vacancies updated Governor congratulated SB on his resilience when not appointing if the field is not good enough Achievement data year 11 some of our higher profile students are achieving in lessons and behaviour is good – issues are mainly out of lessons Students are genuinely working very hard but a few are anxious by exams We have appointed a part time sixth form coach to help with students having exam stress – this has been heightened by them not doing year 11 exams Governor challenged if HA students are achieving – SB said we have more middle ability than higher this year but that tracking is consistent. Governor challenged how we will know the impact on PP – we have pulled together data and SOM is leading on disadvantaged students this year We have a new initiative for disadvantaged students to have extra English Maths and Science tutoring during tutor time 3 days a week – this has been enabled as we have tutor time first thing in the morning We offered triple science to year 9 as an option – this was not popular so we reverted to the current model – Governor asked how many GCSEs students do – SB said we do 10 and the norm in other schools is 8/9. A governor asked if there is a science performing better than others – SB confirmed there are differences and we will be doing initiatives with the underperforming students All agreed that we need to maintain a curriculum which is both ambitious and challenging EB suggested that we have an agenda item on PSHE in a later meeting so assist SB with any curriculum decisions</p>	<p>PSHE curriculum on next agenda</p>		

	One tutor group doing Real Life curriculum in year 7 – they will continue into year 8 – they are doing well – this will increase into 3 tutor groups next year (a population). Reading assessment data has shown that our highest level readers are in the Real Life group			
6.1	Leadership - learning centred leadership EB reported that she is due to conduct a visit to consider effectiveness of the sixth form.	Visit around learning centred leadership	EB	
6.2	Learning - 3D/Real/AfL KG has recently conducted a visit and met with Margaret and shared her report with governors. She also met with 3 other members of staff and a Head of Faculty a Literacy coordinator and also an Early career teacher All staff agreed that culture is well embedded into Bosworth so it doesn't feel like something new Collaborative research is also well established All governors thought time was not enough for this initiative Next steps will be to review the time allocation and to consider how the projects will be shared with staff Governors are happy with this initiative			
6.3	Support - wellbeing, tutoring, pupil premium, SEND, safeguarding RG and SS met with SENDCO but the meeting was cut short as they had to attend a meeting She will come in again and ask about the SEND budget and also PP SEND and High Ability SEND students	SEND Governors visit	RG	
6.4	Experience - 6C, OECD values, collaborative curriculum, careers In the shared drive there are 2 reports from MW on curriculum and also on careers Lots of careers initiatives happening with all year groups			
7.	Governor Hub access and usage			
	All governors have received an invitation to sign up to Governor Hub EB said she has been advised that all future resources will now be located on the governor hub and not our shared drive It was decided that we will put everything new on the Governor hub and keep previous documents in the shared drive	All to sign in to Governor hub Identify documents for migration All May meeting docs published on Governor Hub	ALL EB/Clerk Clerk	
8	Governor training and recruitment update including skills auditing			

8.1	<p>We have been notified that there are two new people who are interested in becoming governors</p> <p>We will still advertise in the Graphic and also Braunstone Life</p> <p>KG suggested a member of staff at another school – SB said this will be done via MAT advertising</p> <p>BR would like some training on governor fiancé – EB said the next MAT session is Tuesday 5th April and is a remote session for all governors to attend – Vulnerable pupils. There will be 9 sessions for next academic year and finance will be one of the sessions – so you can wait or look into Governor Development Service to see if there is any training available on Finance.</p> <p>Need to consider succession planning</p>	<p>Make contact with these interested parties</p> <p>EB to raise with Chris T</p>	<p>EB</p> <p>EB</p> <p>BR</p>	
9	Budget summary and report			
9.1	<p>Budget summary is in the shared drive and the Business manager has made some notes at the side for governors</p> <p>Money is being invested in the car parking, tennis courts, main hall seating and sixth form refurbishment. SK (Business Manager) has already got most quotes in place.</p> <p>MW agreed to assist BR as a finance Governor</p>			
10.	Risk register			
10.1	<p>This was discussed in item 3</p> <p>Any items removed should go in the Archived section</p>			
11.	Impact analysis			
11.1	This was done by EB during the meeting and agreed by Governors			
12	AOB			
12.1	<p>Governors are disappointed that Policies have once again come through too late and these were unable to be discussed</p> <p>EB said Chair of trustees has emailed to offer to attend tonight's meeting - discussion over importance of advance planning - agreement that presence of link trustee at one of the meetings of the year would be useful</p> <p>MW raised the time issue of the meeting as it has already been 2/1/2 hours long – this was discussed</p> <p>Suggestion for May meeting to be the last meeting of the year academic</p>	<p>EB to email CT re consideration on policies</p> <p>Have time on policies at next meeting</p> <p>EB to liaise with link trustee and invite to one of meetings in 22-23 academic year</p>		

	RG Visit to library – suggestion from librarian she wants an assistant Meeting ended at 8.40pm			
13.	Date of next meeting			
	26 th May 2022			

MINUTES AGREED & SIGNED			
Chair:		Date:	
Signed:			