Provider Access Policy Statement

CURRENT POLICY REDRAFT/AMENDMENTS		***If Yes please provide brief details of changes below and highlight changes in yellow.***	
NEW POLICY		**AUTHOR**	Ben White Selma McCristal Kat Smoczynski Hemaxi Morar
LAST REVIEWED	**14.10.26**	**NEXT REVIEW**	14.10.27
REVIEW CYCLE, please state 1, 2, 3 years		**TO BE RATIFIED BY TRUSTEES**	Yes
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Name of LiFE MAT School:	Bosworth Academy		

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

●Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

●Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

●Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

●This is outlined in section 42B of the Education Act 1997, the Skills and Post-16 Education Act 2022 and on page 43 of guidance from the Department for Education (DfE) on careers guidance and access for education and training providers.

●This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)

●All pupils must attend

●Encounters can take place any time during year 8, and between 1 September and 09th of June during year 9

- encounters for pupils during the 'second key phase' (year 10 or 11)

●All pupils must attend
●Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

● 5 encounters for pupils during the 'third key phase' (year 12 or 13) Pupils can choose to attend

●Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

●These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

●Schools must ask each provider to provide the following information as a minimum:

● Information about the provider and the approved qualifications or apprenticeships they offer

● Information about what careers those qualifications and apprenticeships can lead to

● What learning or training with the provider is like

● Answers to any questions from pupils

2.2 Meaningful provider encounters

●Our school is committed to providing meaningful encounters to all pupils.

●1 encounter is defined as 1 meeting/session between pupils and 1 provider.

●Opportunity for pupils to ask questions on the topic covered

●Meaningful live online engagement is also an option at our school.

Providers should:

●Link the visit to the post 16/18 route pupils may take

●Provide Information about the application process.

●Provide information about the LMI in relation to their area

●Identify key knowledge and skills that are needed

3. Pupil entitlement

All pupils in years 8 to 13 at Bosworth Academy are entitled to:

● Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point

● Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and specific Career related activities such as speed dating

● Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Kat Smoczynski, Deputy Head

Telephone: (01455) 822841
Email: KSmoczynski@bosworthacademy.org.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

Yr 7	Yr 8	Yr 9
• **w/c 21st Sept:** PAL Assembly & Intro Careers • **30th June:** Guess My Job	• **w/c 21st Sept:** PAL Assembly & Intro Careers • **16th Nov - 4th Dec:** Mellor Bromley Project • **19th Nov** - LMI Sessions • **15th April:** Speed Networking	• **w/c 21st Sept:** PAL Assembly & Intro Careers • **2nd Feb:** East Midlands Freeport - Targeted PP Girls • **11th March:** Careers Fair • **17th Mar:** Medical Mavericks • **22nd Apr:** WE Discover Workshop - Targeted PP Girls • **9th June:** Samworth Brothers Trip - Targeted PP Girls

Yr 10	Yr 11	Yr 12
• **w/c 21st Sept:** PAL Assembly & Intro Careers • **11th March:** Careers Fair and LMI sessions with Industry Talks	• **Sept - Feb:** College Applications Window • **w/c 21st Sept:** PAL Assembly & Intro Careers	• **25th Sept:** PAL Assembly & Intro Careers **11th March:** Careers Fair

Yr 10	Yr 11	Yr 12
• **w/c 14th June:** Work Experience Week • **28th June:** Enterprise Day	• **24th Feb:** Mock Interviews	Date TBC Cambridge Conference **UCAS Fair** **w/c 21st June:** Work Experience Week • **28th June:** Enterprise Day

Yr 13	Staff & Whole School	Trips, Workshops & Projects (Mixed/TBC)
• **Sept - Feb:** UCAS Applications Window • **w/c 21st Sept:** PAL Assembly & Intro Careers	• **Throughout Year:** Careers Mark Completion • **20th Aug:** GCSE Results Day Support • **21st Sept:** PS16 Tutor Training	• **7th Oct:** Vistry Trip • **3rd Nov:** Ibstock Brick Trip • **24th Nov:** Caterpillar STEM Visit • **TBC:** University of Leicester Trip • 23rd Sept - Boden Trip

Please speak to our Deputy Head to identify the most suitable opportunity for you.

4.3 Granting and refusing access

We will work hard to ensure that our pupils can experience a diverse range of different providers.

Access is more likely to be granted when it corresponds with when the year group are participating

in their career's aspect of PSHE or is during a National campaign for careers such as Careers Week.

In most instances we will not grant access if it takes pupils out of their normal curriculum that has not been planned into the school calendar

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Bosworth Academy has one main hall, there is a projector and a computer available

Once the visit is agreed with Hemaxi Morar, our careers Coordinator, facilitators will be asked to complete a form outlining the core purpose of the visit, the facilities and resources needed.

Providers are welcome to leave promotional material for the students and this can either be given out at the time or left in the library in our careers section

5. Previous providers

In the previous academic year, we had numerous providers some of which were:
Mellor Bomley
Next
Leicester College
Caterpillar
Sheffield Hallam University
Army
SMB College
Amazon
LEBC
CPC Civils
Blaby Council
Pepsico
Pick Everards
Boden
Vistry

6. Pupil destinations

Last year, our year 11 pupils moved to a range of providers in the local area after

school:

WQE

Leicester College

Loughborough College Group

Bosworth Academy Oaks

Beacham City Sixth Form

NWSLC College

Different apprenticeship providers

7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Links to other policies

- Child Protection & Safeguarding Policy 2026-27.pdf
- Bosworth Academy Careers vision

9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to pupils are monitored by Kat Smoczynski Deputy Head

This policy will be reviewed by Selma McCristal, Careers Lead annually.

At every review, the policy will be approved by the governing board.